



Telix Pharmaceuticals Limited
ACN 616 620 369
Suite 401, 55 Flemington Road
North Melbourne
Victoria, 3051
Australia

Job Description: Research Project Manager

Type: Full Time

Location: Melbourne

Date: Immediate

About Telix Pharmaceuticals Limited

Telix is an Australian public company (ASX: TLX) headquartered in Melbourne with international operations in Europe, the US and Japan. Our mission is to be a leading, global biopharmaceutical company that delivers on the promise of precision medicine through targeted radiation, and we are currently developing a portfolio of clinical-stage products that address significant unmet medical need in oncology and rare diseases.

About The Role

Our Research & Innovation Team is growing and adding a Research Project Manager to provide project management expertise for research activities conducted by the Team. Reporting to the Chief Scientist, this individual will have extensive interaction with key staff and collaborators in the USA, Europe, Japan, and other international locations. Domestic and international travel may be expected. Key accountabilities may include:

- Monitoring research project activities, tracking deliverables and timelines
- Working with the finance team to ensure financial compliance, administration of financial and contract processes, and reporting expenditure against budgets
- Partnering with manufacturing to manage research materials and arrange shipment to vendors and research partners
- Identifying potential alternative funding sources and grant opportunities in territories and coordinating the writing and assembly of grant applications
- Monitoring contractual and license obligations for research activities

About You

You have experience working in a similar role in the pharmaceutical or biotechnology sector with a strong understanding of the drug development industry. You are team player with the ability to multi-task and collaborate with global team members across multiple time zones. You have proven experience in Microsoft Office and MS Project preferred. You're forward-thinking, proactive, and thrive at finding solutions to a problem.

Why Work at Telix?

We are a dynamic, fast-growing biopharmaceutical company where employees have a shared purpose: to help people with cancer and rare diseases live longer, better quality lives. We are a passionate group of professionals looking for like-minded people to join us on the journey.

Application deadline is Friday 29 April 2022

Agency support is not required for this role and no submissions will be considered.