



**Telix Pharmaceuticals Limited**  
ACN 616 620 369  
Suite 401, 55 Flemington Road  
North Melbourne  
Victoria, 3051  
Australia

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**Job Description: People & Culture Generalist - Americas**

**Type: Full Time**

**Location: Indianapolis**

**Date: Start January 2022**

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**About Telix Pharmaceuticals Limited**

Telix Pharmaceuticals Limited (“Telix”, the “Company”) is an Australian public Company (ASX:TLX) headquartered in Melbourne with operations in Europe, the US and Japan. Our mission is to be a leading, global biopharmaceutical Company in the field of “theranostic” radiopharmaceuticals and the Company is currently developing a mid-late stage pipeline of products in oncology and rare diseases.

**About the Role**

This is a newly created role borne out of growth at Telix and will be a key part of a high performing, engaged and supportive People and Culture team. This is a permanent opportunity ideal for someone looking to further their career in Human Resources. The incumbent will provide operational and administrative support throughout the employee lifecycle with a focus on onboarding, employee movements, wellbeing and benefits, performance reviews, employee engagement, reporting and People and Culture projects.

**About You**

You are ideally Indianapolis-based and hold tertiary qualifications in HR/Business Management or equivalent. You’re a confident communicator (written and verbal) and have strong proficiency across the Microsoft office suite. You have some HR generalist experience and ideally, have used HRIS and/or other people systems.

You possess a growth mindset and commitment to continuous improvement and learning. You enjoy a dynamic work environment and are action-orientated: you like to make things happen! Above all, you are passionate about your work and committed to Telix’s mission.

Please note that this role will support global initiatives so a willingness to work collaboratively with global team members across multiple time zones is important.

**Why work at Telix?**

We are a dynamic, fast-growing biopharmaceutical company where employees have a shared purpose: to help people with cancer and rare diseases live longer, better quality lives. This is an exciting time for Telix and we are looking for like-minded, passionate professionals to join us on the journey.

No agency submissions will be considered for this role.